

# Multi-factor authentication

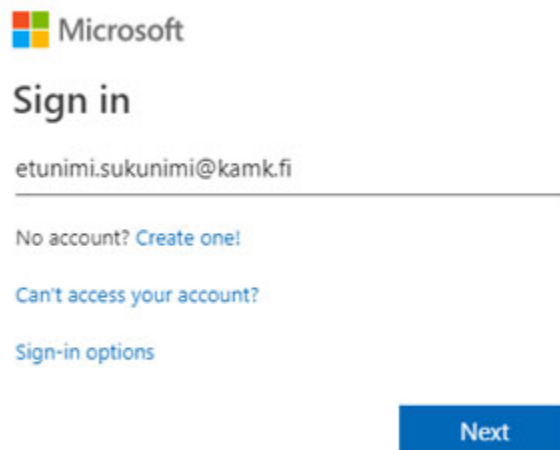


Korpinen Kalle  
verkko-opetuksen asiantuntija

Follow the instructions below to set up multi-factor authentication. It is recommended to use a computer and a browser for commissioning.

You also need your phone.

1. Open browser on your computer and log into <https://aka.ms/ssprsetup>
2. Type your own email address and password.



3. After logging in you are informed to download **Microsoft Authenticator** application to your mobile phone. You find the application in App Store or Google Play by name "Microsoft Authenticator".

**4. If you want to use phone call or SMS for multi-factor authentication instead of the Authenticator, move straight to step 14 in this guide.**

Keep your account secure

Your organization requires you to set up the following methods of proving who you are.

Method 1 of 2: App

App Phone

Microsoft Authenticator

Start by getting the app

On your phone, install the Microsoft Authenticator app. [Download now](#)

After you install the Microsoft Authenticator app on your device, choose "Next".

[I want to use a different authenticator app](#)

Next

[I want to set up a different method](#) [Skip setup](#)



4G



11.38



# Microsoft Authenticator

Microsoft Corporation

Uninstall

Open

## What's new •

Last updated 17 Dec 2020



We're always working on new features, bug fixes, and performance improvements. Make s...

## Rate this app

Tell others what you think



[Write a review](#)



## App Store Preview

This app is available only on the App Store for iPhone, iPad, and Apple Watch.



## Microsoft Authenticator 4+

Protects your online identity

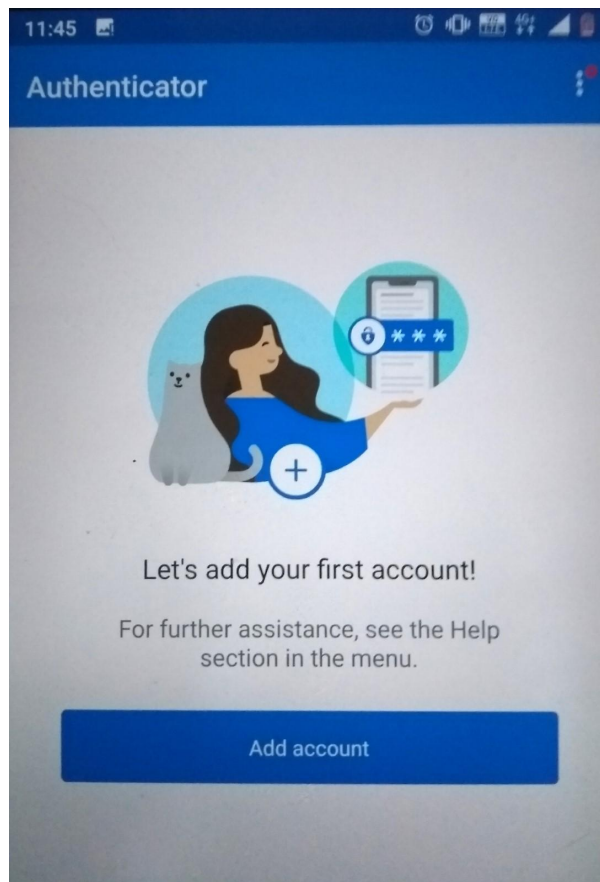
Microsoft Corporation

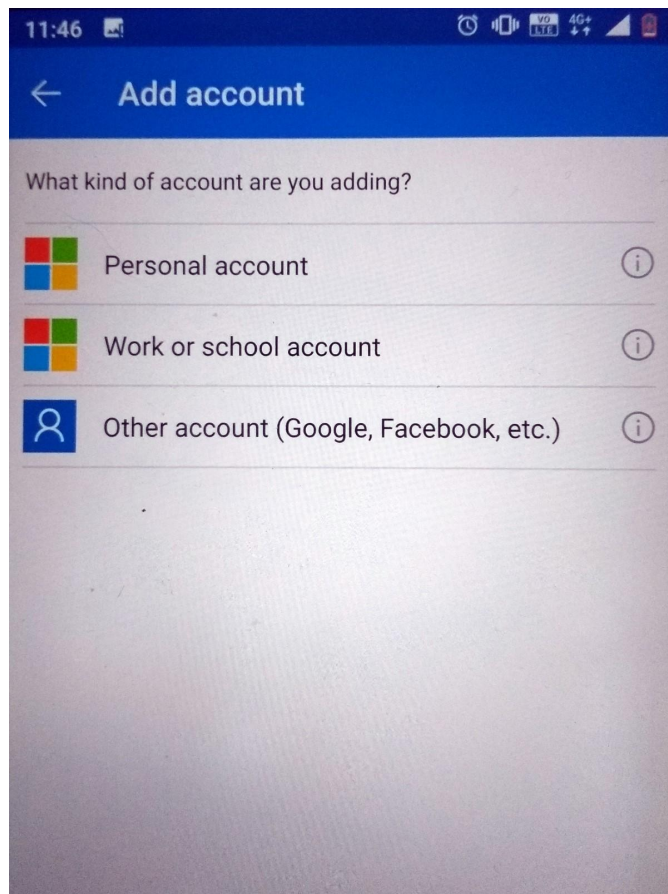
#8 in Productivity

★★★★★ 4.8 • 71.1K Ratings

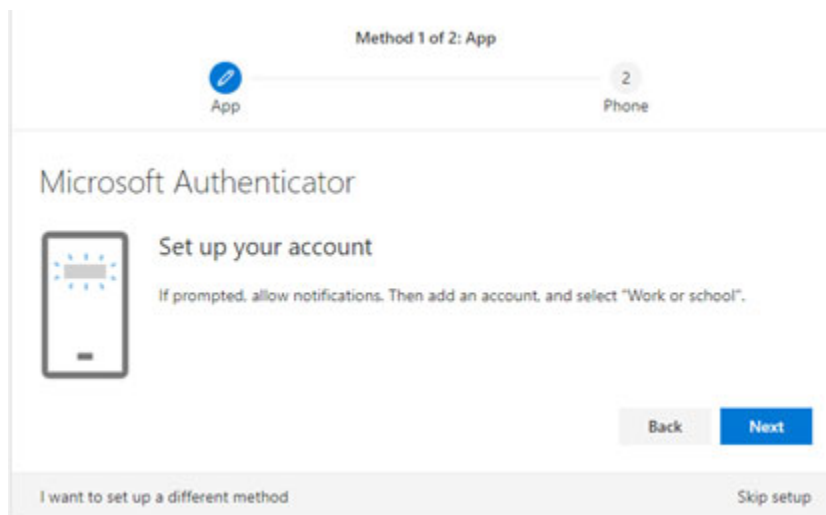
Free

4. When the application is installed to mobile phone, click **Next** on your computer's browser.
5. Open installed Microsoft Authenticator application in your mobile phone and press **Add account**. Select **Work or school account**.

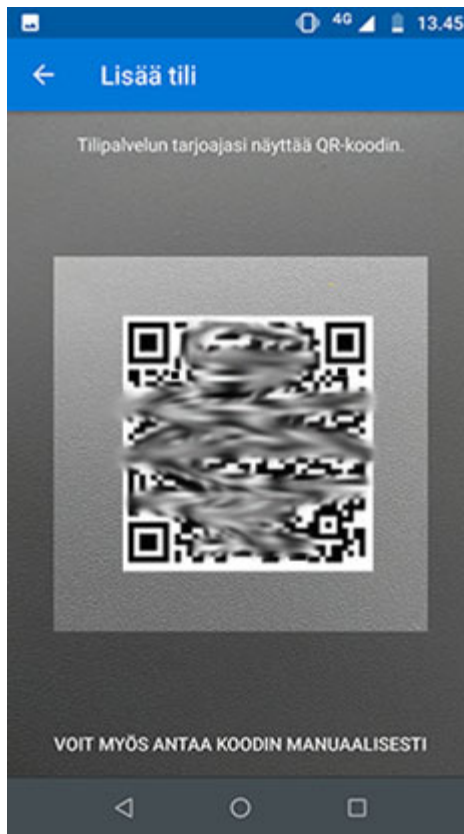
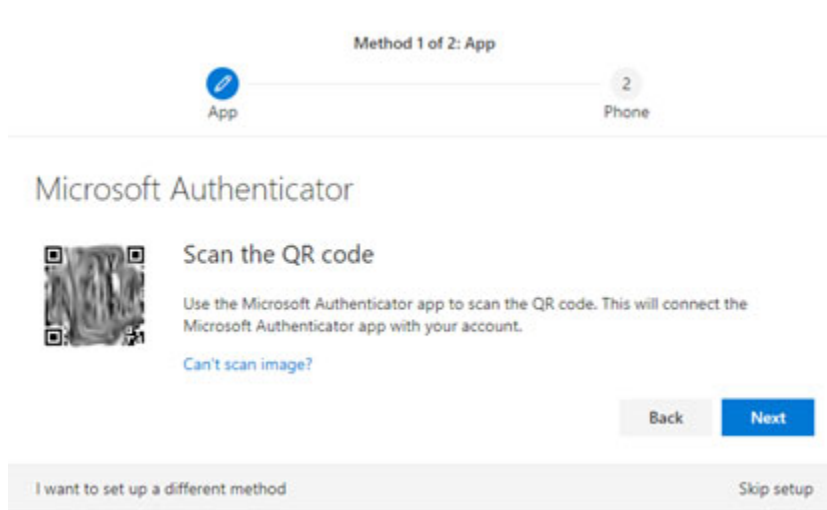




6. Press next button on your browser.



7. Next there will be QR code on your computer browser. Read QR code with your Microsoft Authenticator -application's QR code reader.



8. Press **Next** button in browser.

9. Next step is to verify that you are right person. Add your work phone number as your phone number (area code Finland +358) and choose wanted authentication method:

**Text me a code:** you will get text message from Microsoft. The message will come from number +44 7781 470659 or hidden number. There will be six digit number code in the message.

**Call me:** you will get phone call from hidden number. Phone call is automatic. You need to press # key (hash / number sign) on your phone during the call.

Method 2 of 2: Phone

App Phone

### Phone

You can prove who you are by answering a call on your phone or texting a code to your phone.

What phone number would you like to use?

Finland (+358) 044710121

☒ Text me a code  
☐ Call me

Next

I want to set up a different method Skip setup

10. Press **Next** button on your computer browser.
11. Next you will get notification on your browser that verification was successful.

Method 2 of 2: Phone

App Phone

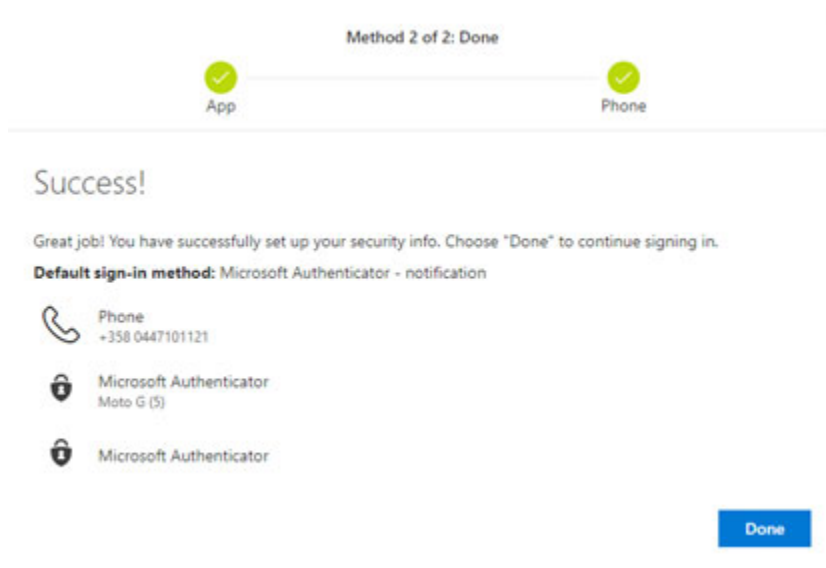
### Phone

✓ SMS verified successfully

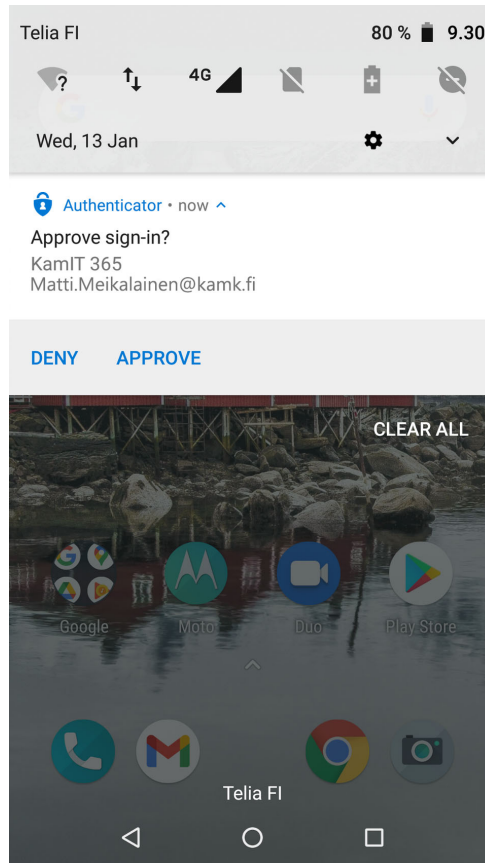
Next

I want to set up a different method Skip setup

12. Finally you will get notification that set up for multi-factor authentication has been done successfully.



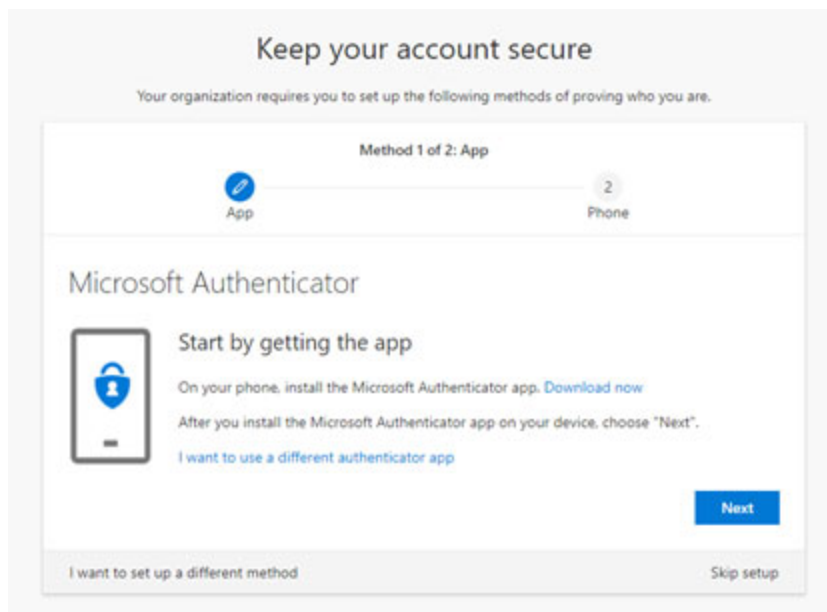
13. When later authenticating to services and there is a need for multi-factor authentication, you will get following notification on your phone.





## Authentication by phone call or text message

14. If you don't want to set Microsoft Authenticator application as multi-factor authentication method, you can choose also phone call or text message instead of it. This is done at the start of registration before downloading the application. Choose "**I want to set up a different method**". In this example we are using phone call authentication method.



### Add a method

Which method would you like to add?

Phone



Cancel

Add

15. Next write your work phone number and choose preferred authentication between **Call me** or **Text me a code**. In this example we are using phone call authentication method.

## Phone

You can prove who you are by answering a call on your phone or texting a code to your phone.

What phone number would you like to use?

Finland (+358) ▾

04412345678

☐ Text me a code

☒ Call me

Message and data rates may apply.

Cancel

Next

## Phone

We're calling +358 04412345678 now.

Back

16. During the phone call you will be told to **press # key (hash / number sign)** on your phone. After you have pressed **# key** you can close the phone call. You will get notification on your computer's browser that phone call was successfully done. Press **Done** button. You have now successfully completed the set up for multi-factor authentication.

## Phone



Call answered

Done

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17. If you selected call or text message, you will get call or text message every time there is need for multi-factor authentication. If you selected to use the application, you will get notification on your phone. Please, remember to keep your phone with you all the time when using services.

