



## CAREER AND RECRUITMENT SERVICE <u>www.jobstep.net</u>

The Finnish Universities of Applied Sciences have built an employment service for the use of Universities of Applied Sciences students and employers. The service is called Jobstep.net and you can find it in the internet at www.jobstep.net. Usually jobs and practical training places sent to the universities of applied sciences are put in Jobstep.net.

The employment service is only meant for university of applied sciences students and recent graduates and employers, so it requires registration. All our students are entitled to use the employment service from the beginning of their studies until about two years after graduation. You can search for jobs advertised in the Jobstep.net and leave you CV in the service for possible employers to look at.

## How to register?

Go to www.jobstep.net and choose 'Employment services > New student user'. Fill in the registration form.

Please note that the 'Login name' (also called as user ID) for all students will be formed with the word 'kajak' and your own student number. Your student number is the number which you use when logging on to the ASIO system (an example of a user ID: kajak12345).

The password can be chosen freely, but is has to have a minimum of 8 characters.

After registering, you can log in using the Login name and password just given. You can only register once.

Unfortunately a lot of the job ads in the service are only in Finnish.

If you have any problems with registration or using the service, please contact me.

Kind regards,

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