



KAMK • University of Applied Sciences

APPLICATION FORM  
DOUBLE DEGREE /  
JOINT DEGREE

Please complete the following form electronically, print and sign it and return it to the Co-ordinator of your institution. In addition, please fill in the online application for exchange. **The application period is 1.3 – 15.5. yearly.**

Academic Year \_\_\_\_\_

Field of Studies \_\_\_\_\_

**Applicant's Personal Details**

Family name \_\_\_\_\_

Given name(s) \_\_\_\_\_

Date of birth (ddmmyy) \_\_\_\_\_

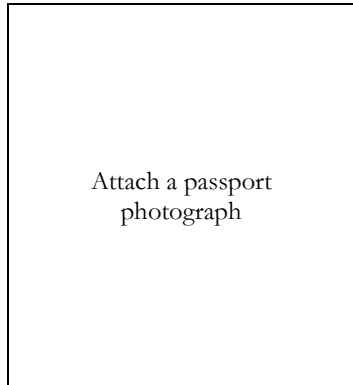
Gender                      male                      female

Citizenship \_\_\_\_\_

Phone number \_\_\_\_\_ E-mail \_\_\_\_\_

Current address \_\_\_\_\_

Permanent address (if different) \_\_\_\_\_



**Briefly state the reasons why you wish to complete the double degree**

Empty box for reasons

**Studies at the Home University**

Home University \_\_\_\_\_

Degree Programme \_\_\_\_\_

Studies started on \_\_\_\_\_ Estimated date of graduation \_\_\_\_\_

Official degree title for which currently studying (home university) \_\_\_\_\_

Credits completed \_\_\_\_\_ Average grade \_\_\_\_\_

The double degree programme includes a compulsory **practical training**. Have you already done any practical training related to the studies in your home university?

Yes \_\_\_\_\_ months

No

**Language Competence**

Native language	_____	Language of instruction at home (if different)	_____
Other languages	_____		

**Contact Details in Sending Institution**

Double Degree Coordinator	_____
Telephone	_____
Telefax	_____
Email	_____

Learning Agreement will be made after the student has been selected to the double degree programme. In addition, please follow the normal exchange application procedure.

Date and student's signature

\_\_\_\_\_ . \_\_\_\_\_ . \_\_\_\_\_ \_\_\_\_\_

**Sending institution**

We confirm that the applicant is approved

Date and Co-ordinator's signature

\_\_\_\_\_ . \_\_\_\_\_ . \_\_\_\_\_ \_\_\_\_\_

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**Receiving institution**

We confirm that the applicant is approved

Date and Co-ordinator's signature

\_\_\_\_\_ . \_\_\_\_\_ . \_\_\_\_\_ \_\_\_\_\_

### Double Degree Programme Requirements

- Students must complete a minimum of **55 credits of courses** defined by KAMK during their studies in Finland.
- A 5-month period of **study-related practical training (30 credits, 5 months, full-time work)** is a compulsory part of the studies. The practical training can be completed in Finland or abroad. In case the student has already completed the practical training, he/she must provide a certificate from the home university confirming the completed practical training in English. The following things need to be included: the dates (from – to), working hours, the name of the company and tasks briefly. In addition, the student must draw up a short report (one page in English) about the content of the training.
- **Bachelor's thesis (15 credits)** will be written in English at the end of the studies and it can be written in the home university or in Kajaani. A supervising professor will be appointed from each university.
- The students have a maximum of 2,5 years (5 semesters) to complete their double degree programme for Kajaani.
- After finishing all the requirements for their Bachelor's studies at the home university, the home university confirms graduation to KAMK. The student cannot graduate from KAMK before finishing everything at the home university.
- After completing the above mentioned requirements successfully, the student will be awarded a Bachelor of Business Administration / Bachelor's Degree in Tourism / Bachelor's Degree in Sports and Leisure Management (depending on field of studies) at the end of the programme.